

# SANDY LANE PRIMARY



**Ms Parkhouse**  
(DSL)



**Miss Penn, Miss Hurley**  
(DDSL's)

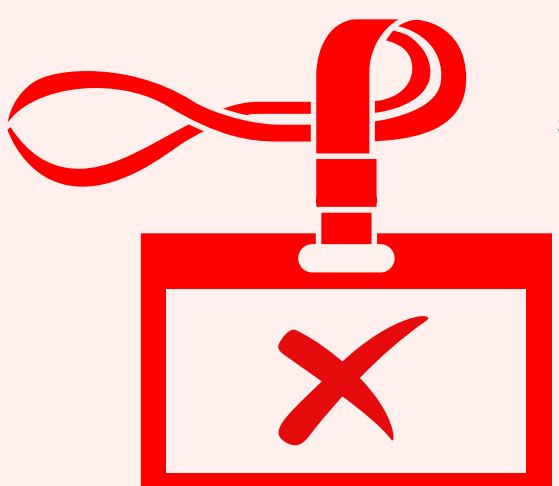
## Reporting Concerns: (Staff and Visitors)

- Immediate safeguarding concerns **MUST** be disclosed verbally to a DSL/DDSL and then put on CPOMS please.
- Non-urgent concerns **MUST** be logged on CPOMS (on your own account please).
- If you cannot access CPOMS, please report concerns via a 'Pink Form' which can be found in the main office.

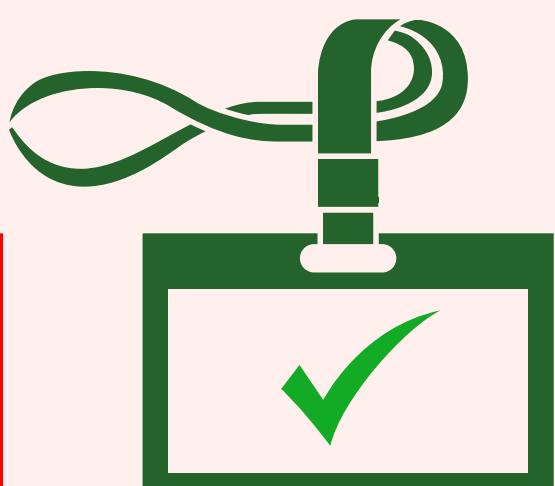


## Reporting of Safeguarding for DSL/DDSL's:

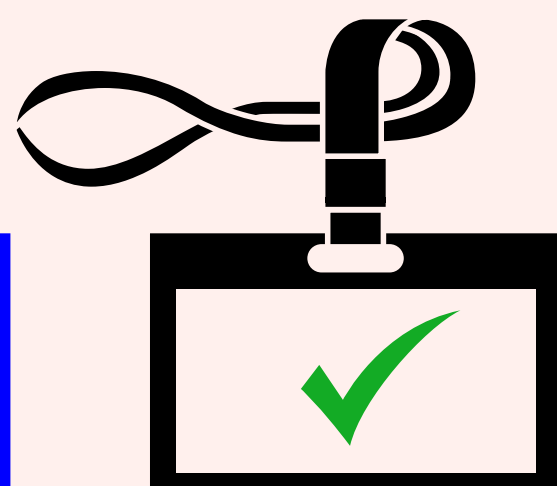
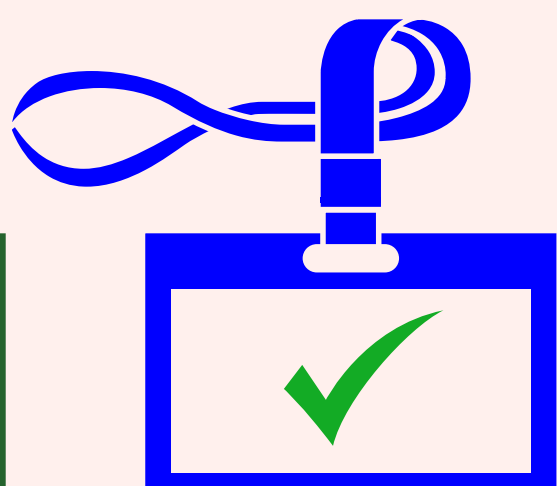
- 01344 352005 (8:30am to 5pm, Monday to Friday)
- 01344 351999 (5pm to 8:30am, Monday to Friday, 24 hours a day at weekends and bank holidays)
- In an emergency, or if you believe a child is at immediate risk of harm call the police on 999.
- Concerns about a member of staff? Contact the LADO (01344 351572)
- Concerns about the Headteacher/DSL? Contact the GLT CEO - Will Smith [wsmith@greenshawlearningtrust.co.uk](mailto:wsmith@greenshawlearningtrust.co.uk)



Visitors in red **MUST** be supervised



Visitors/GLT School Staff Governors  
(Can walk around alone and be with children alone)



**Staff/Visitors:**  
If there is a case of FGM or BI you have a legal duty to inform the police (& the DSL)

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Sometimes we might feel **unsafe** or **worried**. These grown-ups are the safeguarding team, and their special job is to listen and help you if that happens. You can talk to them, or any other grown-up if you don't feel safe or happy.

**SAFEGUARDING IS THE RESPONSIBILITY OF ALL**

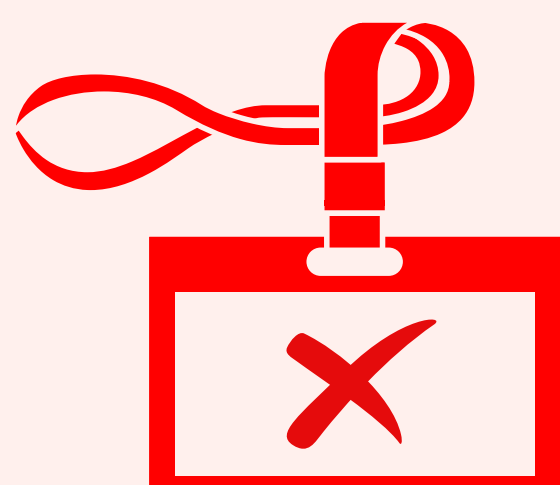
**Worried? Need to Talk?**  
**Childline is here to help!**



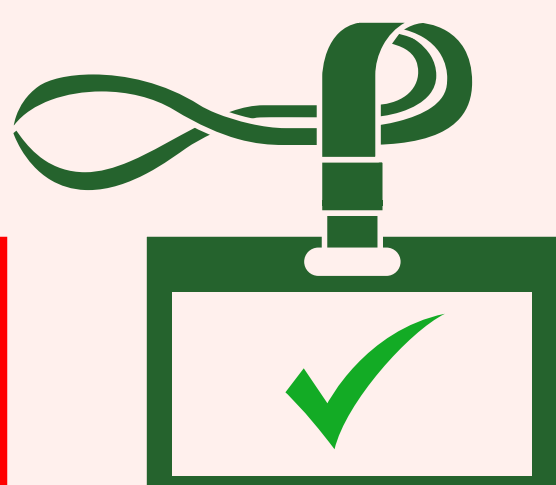
It's a special phone and online place where you can talk about anything that's making you feel sad, scared, or worried.

It's free, private, and you don't have to give your name.

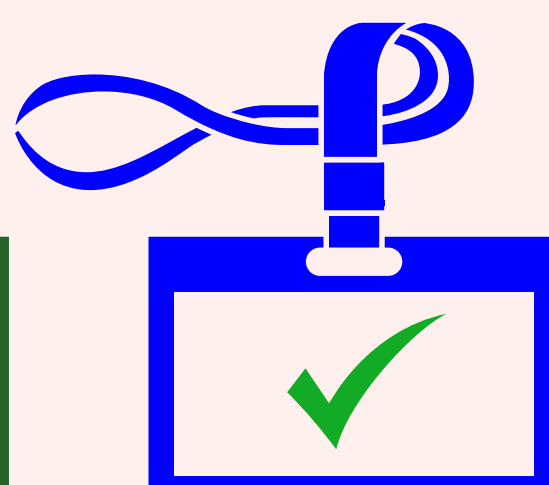
Call them on 0800 1111  
Or visit [www.childline.org.uk](http://www.childline.org.uk)



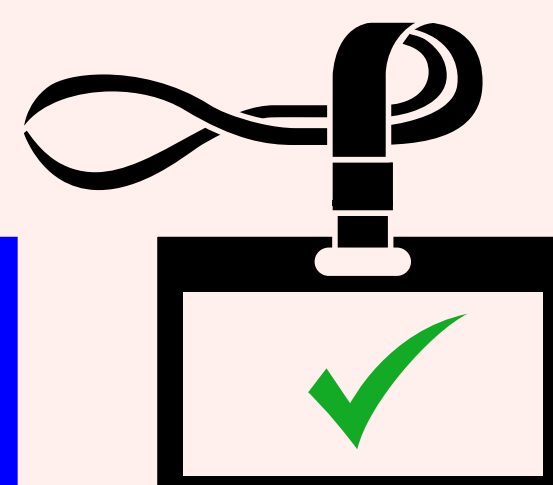
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School Staff



Governors