



# Sandy Lane Primary School

Sandy Lane, Bracknell, RG12 2JG

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Head Teacher: Mr Neil Davies

*"Sandy Lane – Where everyone is equipped to excel"*

9<sup>th</sup> October 2020

Dear Parent or Carer,

## Parent Governors at Sandy Lane

The governing body is responsible for both the conduct of the school and for promoting high standards and carries out its role by setting the vision for the school and then ensuring that the school works efficiently and effectively towards achieving its vision. It does this by building a thorough knowledge of the school and its community, by both supporting and constructively challenging the school, and by ensuring accountability and compliance. The governing body of Sandy Lane is made up of 3x parent governors, 1x staff governors, the headteacher and 8x co-opted governors.

A vacancy has arisen for a parent governor on our governing body. On behalf of the governing body I am asking you if you are prepared to nominate someone with parental responsibility for a child at the school to join our existing governors.

Before you decide to nominate someone, or indeed stand yourself, you may want to know a bit more about what is involved. Governors need not be experts in the field of education. What they do need is an interest in the school and in the welfare of our children and the time and willingness to get involved. The skills you have can be particularly useful to the governing body. Currently, the governing body is particularly looking for governors who have expertise in finance, legal or marketing matters. If you are someone with the required experience, would you consider applying? Governors also need what is known as 'soft skills' – the ability to be able to build relationships with a range of people, to be able to work as part of a team, to be able to question, and to make connections between different types of information.

What we would ask of you:

- attend monthly meetings of the full governing body usually held in the evenings, but in view of the current Covid-19 pandemic, have been held at 17:00 hours via Zoom.
- visit the school formally for monitoring purposes from time to time (currently restricted as a result of Covid-19).
- commit to attend training courses (again, at present these are via webinars)

Website: <http://www.sandylanebracknell.com>



In return, our governing body commits to:

- provide you with a structured induction
- provide access to training
- provide you with an experienced governor as a mentor
- provide informal feedback on your contribution to the governing body and agree any aspects of the governors' monitoring that you would like to be more actively involved in.

Sandy Lane Primary currently has co-chairs of the governing body, Jenny and Anneken. They will be happy to respond to any questions you may have about the role of governors, what is involved and their own experiences. You can contact them at: [chair@sandyanebracknell.com](mailto:chair@sandyanebracknell.com) or you can contact me at: [sbarrett@sandyanebracknell.com](mailto:sbarrett@sandyanebracknell.com) and I will happily set up an informal conversation between you by telephone or via the internet (whichever you prefer) to run through what's involve and help you to decide whether you would be interested in joining the governors at Sandy Lane.

In the first instance, can I ask you to respond to express an interest by Friday 23<sup>rd</sup> October 2020, so that we can assess the level of interest and advise the next steps.

Yours sincerely

*Susan*

**Returning Officer**

Susan Barrett

Clerk to the Governing Body

[sbarrett@sandyanebracknell.com](mailto:sbarrett@sandyanebracknell.com)